



Brunaly Park

Minutes for Annual General Meeting

Monday, 14 November 2022 @ 19:00

At Lewende Woord Church

Present:

103 physical attendees and 21 Proxies

Item	Description & Actions
1. Introduction 1.1 Opening & Welcoming 1.2 Attendance & Apologies 1.3 Quorum 1.4 Acceptance or Previous Minutes	1.1 Chairman Kobus Wolvaardt welcomed everyone. 1.2 Thanked members attending, had a few apologies. 1.3 Quorum was reached. 1.4 No objections was received for previous minutes

1. Inleiding / Introduction

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- ❖ 1.1 Opening & verwelkoming
- ❖ 1.2 Bywoning & verskonings
- ❖ 1.3 Kworum (Minimum 15)
- ❖ 1.4 Aanvaarding van vorige notule

- ❖ 1.1 Opening & Welcome
- ❖ 1.2 Attendance & apologies
- ❖ 1.3 Quorum (Minimum 15)
- ❖ 1.4 Acceptance of previous minutes

Item	Description & Actions
1.5 Area(Since 2002)	1.5 Currently the Area stands as Brummeria, Navors and Lydiana

1.5 Area (Since 2002)

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Item	Description & Actions
1.6 Goal & Mandate	1.6 Safety is our number 1 priority. As well as promoting the safety of our residents

1.6 Doelwit & Mandaat / Goal & Mandate

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- ❖ Om die veiligheid van ons inwoners te bevorder
- ❖ To promote the safety of our residents



Item	Description & Actions
1.7 2021/2022- Directors	- Kobus Walvaardt – Chairman - Harish Jhupsee – Vice Chairman - Marcus Nordan – Business Member Liaison & Marketing - Chris Maritz – Communication Volunteers - No Remuneration

1.7 Direksie 2021/2022 Directors

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- ❖ Kobus Wolvaardt (Chairman)
- ❖ Harish Jhupsee (Vice Chairman)
- ❖ Marcus Norden (Business Member Liaison & Marketing)
- ❖ Chris Maritz (Communication)

VRYWILLIGERS - GEEN VERGOEDING

VOLUNTEERS - NO REMUNERATION

Item	Description & Actions
1.8 Acknowledgements	Please refer to slides for all details. Page 7

1.8 Bedankings / Acknowledgements

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- ❖ Direkteure
- ❖ Medewerkers
- ❖ Riaan- Brinant area bestuurder
- ❖ Brinant Wagte
- ❖ Compendium - CIPC nakoming & geregistreerde adres
- ❖ Lewende Woord kerk: Lokaal
- ❖ Goodx: Fakturering stelsel
- ❖ Ditaba: Dag wagte -November

Dankie!

- ❖ Directors
- ❖ Co-workers
- ❖ Riaan - Brinant area manager
- ❖ Brinant Guards
- ❖ Compendium - CIPC compliance & registered address
- ❖ Living Word Church: Venue
- ❖ Goodx: Invoicing system
- ❖ Ditaba: Day Guards -November

Thank you!

Item	Description & Actions
2. Communications	<p>Kobus explained the forms of communication that members can use to alert emergencies or else communications.</p> <p>Phone - manned by Mar-Louise - 071 132 6573 WhatsApp groups: Brunaly Emergency – Crime Emergencies & urgent Communication Brunaly Lief & Leed - Social Group Email – brunalypark@gmail.com Rules of engagement on Website</p> <p>Note: Paying members have access to the alarms , the security vehicles, security company and panic buttons. Any suggestions are welcomed for creating a safe network for members.</p> <p>In the case where you make a call, call the Control room and not the response vehicle because the call can be logged and there can be an assessment of the situation with a follow-up. Control room TBC</p> <p>New Logo's to be uploaded to groups</p>

2.1 Kommunikasie / Communication

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Nood / Emergency

- ❖ Beheerkamer | Control room -
0861 252 767 OR 0861 174 343
- ❖ Voertuig | Vehicle - 064 751 7047
- ❖ WhatsApp Brunaly Emergency Group





WhatsApp- Groepe / Groups



- ❖ Brunaly Emergency - Noodgevalle vir misdad en dringende kommunikasie van Brunaly | **Crime emergencies** & urgent comms from Brunaly



- ❖ Brunaly Lief & Leed - Sosiale Groep | Cares - Social Group

Om by groepe gevoeg te word: | To be added to Groups:

- ❖ brunalypark@gmail.com
(Naam, Sell, adres) | (Name, cell, address)

Betrokkenheidsreëls op die webwerf! | Rules of engagement on the website!

Item	Description & Actions
3. Legal Matters	<p>Many years ago this neighborhood took the Tshwane local government to the high court because they gave us an unintelligent reason not to close down and we got an interim order, we still have an interim order, they need to look at our application and decide on it, it has been a decade and a half.</p> <p>That puts us in a weird position, we do not have to apply like other neighborhoods to close down and pay the fee, but at the same time it kind of limits us to what we are allowed to do. Like we can close down, but we are not allowed to allow back traffic</p>

We do have a contract with Brinant, and tonight we are going to vote. We already gave Notice to Brinant, but asked them to also tender as we have had a long coming relationship with them.
We have 4 companies that will take part in this tender.

The debit order system, please consider becoming part of the debit order system as it reduces the admin largely.

3. Regsake / Legal Matters

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- ❖ Hofbevel 2008
 - ❖ CIPC - (Brunaly Park NPO)
 - ❖ Brunaly|Brinant kontrak
 - ❖ Lidmaatskapooreenkoms (Slegs lede het toegang tot die voertuig)
 - ❖ Debitorder Sisteem
 - ❖ Alarm monitoring ooreenkoms (Brunaly fasiliteter diens kontrak)
 - ❖ Kamera ooreenkoms -Betaal tot Des 2023
- ❖ Court order 2008,
 - ❖ CIPC (Brunaly Park NC)
 - ❖ Brunaly|Brinant contract
 - ❖ Membership agreement (Only members have access to the vehicle)
 - ❖ Debit Order System
 - ❖ Alarm monitoring agreement (Brunaly facilitates the agreement)
 - ❖ Camera agreement -Paid to Dec 2023

Item	Description & Actions
<p>4. Crime statistics</p> <p>4.3 Incidents Dec'21 - 2022</p>	<p>We are part of Garsfontein Police station - Sector 1</p> <p>Kobus explained how we started to become part of the sector and how we take hands We had a lot of crime before we closed down.</p> <p>Please refer to page 13 on the slides for incidents in 2002/2003</p> <p>We do keep stats of crime in our area, and we are open to sharing the stats with the CPF.</p> <p>If you do have a crime that happened to you, please report it to our email or on the Emergency group we keep a log.</p> <p>Please refer to page 14 on the slides for incidents in 2020-2021</p> <p>The report of the incidents was briefly discussed. Page 15 & 16 on the Slides</p>

4.3 Voorvalle | Incidents Dec 2021 - 2022

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■ Diefstal | Theft
 ■ Rooftog | Robbery
 ■ Poging | Attempt
 ■ Kabeldiefstal | Cable Theft
■ Vandalisme | Vandalism
 ■ Oortreding | Trespass
 ■ Poging - Kaping | Attempted Hijacking



4.3 Voorvalle | Incidents Dec 2021 - 2022

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■ Diefstal | Theft
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 ■ Oortreding | Trespass
 ■ Poging - Kaping | Attempted Hijacking

28/2/22 - KUI28A Attempted Housebreak in (Non Member)	05/04/22 Brass Letter and post box covers stolen	22/04/2022 Friday - Brass House letters stolen
3/02/22 Trespassing 04:55	08/04/22 Friday 00:23 - Trespassers - Came in over Moepel Gate	04/05/2022 Wednesday - House Break-in at Praetorium Terrace
26/03/22 - Cable Theft Snyman street	07/04/2022 Thursday - Brass Post box cover	18/10/2022 Tuesday 04:50 KUI037 - Front garden Pot Plant
29/3/22 - Trespassing with bolt cutters (2 suspects)	14/04/2022 Thursday 09:06 RAT020 - Breakin/ Theft Lock Cut and 9kg Gas bottle stolen	21/10/2022 Friday 11:13 KUI08A Triade Complex - Armed attempted hijacking of a Fortuner
03/04/22 Trespassing /attempted Car breaking		
06/04/22 Cable Theft Kuisis street 03:45		

Item	Description & Actions
5. Security Project	Kobus explained that our strategy is to have a model where we collect money, so that we have a steady income each month from where we contract in a service provider but we also do some extra work like installing Cameras for our Camera project <ul style="list-style-type: none"> - Get cameras - Get community to post on groups - To Hasse people who are suspect (by Contacting Ditaba) It makes the chances of them breaking in smaller, the fact that we have gate guards they are there for deterrents, not to stop the crime.

<p>Metal gate boards</p> <p>- Eyes and Ears</p>	<p>What do you get if you are a member?</p> <ul style="list-style-type: none"> - Armed Response Vehicle - Gate guards - Fencing and gates (which we maintain to some extent) - Number Plate recognition cameras at the gates (we pay a monthly fee for that) It gives a warning when a suspect vehicle enters the gates and it correlates with the police database. -Community is very important -Access to the response vehicle via <ul style="list-style-type: none"> ● Home alarm monitoring ● Cell phone ● Panic Button ● Community Radio ● Brunaly emergency WhatsApp group <p>We have the metal Brunaly Park Membership boards, we as Brunaly do not deal with Brinant as individuals, the Individuals sign up with Brunaly, Brunaly as a NPO bulk buy from the services provider.</p> <p>We have been fairly successful as we are running a bit of a surplus which allowed us to invest in a couple of cameras.</p> <p>Membership boards are very important, they show the response vehicle that you are participating and that we have contact details for you. And also helps with marketing</p> <p>Be on the lookout for scouts presenting as:</p> <ul style="list-style-type: none"> - Loiterers - Cars looking out of place - Dustbin diggers <p>Ask vehicle to engage Prevention is better than cure</p>
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Item	Description & Actions
<p>6. Implementations</p>	<p>Day Guards - We had day guards from Ditaba for this month (November) hopefully we can go to full time guards</p> <p>Camera Network - Ezviz Camera Project Last year we had a couple of cameras but this year we ended up adding a crazy amount more +/- 50 Cameras. A map was shown of the camera locations.</p> <p>We do not have a model where Brunaly necessarily owns the camera's, we might contribute a portion to it. We prefer that the owner of the house own the camera's, to operate and maintain them and to look at their own cameras and be used for their own security as well.</p> <p>Recycling Project - FREE services if the majority of the community participates. We start with one type (currently plastic) and then build up to the rest as the participation increases.</p>

Kabod Shared with 3-4 km neighboring areas (will be managed on a weekly basis) - Dedicated - will despatch more of their own vehicles when needed

Ditaba has a back-up vehicle right across from us at our neighboring estate - Lynn de grace. They also make use of the other companies to dispatch armed responses where and when needed.

Brunaly Park will be able to absorb the Once off fees.

8.1 Sekuriteitsverskaffers Pryse / Security Providers Prices

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Current R 106 601.10					Eenmalig Once Off
Brinant 	R 152 824.00	R 132 239.25	R 125 338.50	R 104 754.25	N/A
KPS  ICASA 	R 140 894.00	R 112 196.00	R 130 894.00	R 102 196.00	All Incl.
Kabod 	R 154 906.75	R 138 906.75	R 120 311.75	R 104 311.75	R 95 996.25 (105 Alarm Links)
Ditaba  ICASA 	R 139 512.25	R 140 898.00 Tuesday Guards	R 124 683.00	R 122 613.00 Tuesday Guards	R 93 750.00 (105 Alarm Links + Network & patrol tags)

Dedicated Vehicle 	Shared Vehicle 	7 Nights / 7 Days 	7 Nights / 2 Days 	Alarm Monitoring 	Camera Monitoring 	Scanners 	Panic Button 
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Item	Description & Actions
8.2 Annual Increase	Slide 29 explained that we did not have an increase since 2019 and how the numbers would look if we did have annual increases.

8.2 Jaarlikse Verhoogings / Annual Increase

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Laaste verhoging in 2019
na R685

R685 +5% =R720 (2020)
R720 +5% =R760 (2021)
R760 +5% =R800 (2022)
R800 +5% =R840 (2023)



Last increase was in
2019 to R685

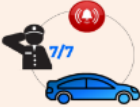




R685 +5% =R720 (2020)
R720 +5% =R760 (2021)
R760 +5% =R800 (2022)
R800 +5% =R840 (2023)



Item	Description & Actions
8.3 Monthly Fees	<p>Brunaly's Monthly fees were explained - Slide 30</p> <p>Scanners were discussed and the effectiveness of having them. Number Plate recognition cameras and the abilities that the services providers offer in monitoring them were discussed. Closing down the area during the day, court order and possible threats were discussed. We are allowed to close down but not allowed to stop someone from coming in, and we are not allowed to significantly delay traffic because we have public roads</p> <p>ICASA Fees were discussed. - Both Brinant & Kabod will Invoice annually, KPS and Ditaba absorbs the ICASA fee</p> <p>Contract period lengths were discussed with annual increases. All service providers are based on Psir price increases, and all contracts are based on a 3 year contract.</p>

8.3 Maandelikse Fooie / Monthly Fees

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Brunaly Operational <small>(Includes safety buffer)</small>		R 14 800.00 p/m		
	Total <small>(Provider + Brunaly ops)</small>	Foie Fees <small>Maandeliks Monthly</small>	% <small>Verhoging Increase</small>	
Brinant 	R 152 824.00	R 167 624.00 p/m	R 840.00	22.63%
KPS 	R 140 894.00	R 155 694.00 p/m	R 780.00	13.87%
Kabod 	R 154 906.75	R 169 706.75 p/m	R 850.00	24.08%
Ditaba 	R 139 512.25	R 154 312.25 p/m	R 775.00	13.14%

Item	Description & Actions
Vote 1	By a show of hands it was clearly indicated that more than 90% agreed that they would choose to go to the highest option with full time guards and full time
Vote 2	<p>By the show of hands Ditaba was voted for by more than 80% of attendees including those with proxies KPS came in second.</p> <p>An option was given to do a paper ballot and no one felt the need.</p>

Item	Description & Actions
9. Participation	<p>Please refer to Pages 31,32 and 33 on the slides for the participation indication.</p> <p>Encourage those not participating to participate.</p> <p>Alternatively the latest participation map will be loaded on the Website</p>

10. Finances	Income & Expenses Explained.
Year End - Feb 2022	<p>Settlement discount - discount given to someone who was 9 months behind but caught up.</p> <p>Bad debts Written off - We were still billing people who should not have been billed,(with implementation of the new system) and we already went across the year-end mark, so we rather wrote the amounts off than doing credit notes. (Some of this might still have effect on year-end 2023</p> <p>Netcash - Monthly fees that were still paid to Netcash (funds that were in our account with them, even though we no longer used them. - there will be a return payment from them in next Fin year)</p> <p>R&M - General - Repair work on "brushcutter", Locks, remotes etc.</p> <p>Camera Project - These were expenses for Brunaly - Next Fin year there is currently about +/- R5000 added. (We received R2000 capital contribution for this in the following fin year)</p> <p>Administration - Mar-Louise</p> <p>Marketing - Flyers + Banners</p> <p>FNB Bank Account to be c</p>

10.1 Finansies / Finances


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Ledger	Description	Total
- Expenditure Accounts		-1568987.39
EXP38	Settlement discount	-550
EXP7	Bad debts written off	-67410.1
EXP67	Netcash Fees	-1355.16
EXP28	R&M - General	-6102.52
EXP70	Camera Project	-12848.42
EXP65	Administration	-72000
EXP68	Marketing	-3039.96
EXP64	Security Expense	-1389788.15
EXP8	Bank Charges	-15893.08
- Income Accounts		1649045.04
INC5	Donations/OverPay	975
INC1	Security Income	1633064
INC9	Bank Interest	3566.03
INC12	Interest - Netcash	11440.01
Balance Brought Foward		R 80 057.65

9.1 Finansiële
Jaareinde 2022


9.1 Financial
Year end 2022

10.2 Current Bank Balance	FNB Bank Account to be closed in December 2022. November Standardbank- Brinant and Admin, extra patrols still to be paid. .
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10.2 Huidige banksaldo / Current Bank Balance

Bank Rekening Bank Account	31/10/2022 Bedrag Amount	16/11/2021 Bedrag Amount	30/11/2020 Bedrag Amount
Money Market	R 164 221.46	R 108 801.40	R 105 360.96
Standard Bank	R 243 609.94	R 206 428.38	R 128 609.55
First National Bank	R 2 734.07	R 10 168.57	R 9 997.58
	R 410 565.47	R 325 398.35	R 243 968.09



11. Take Note	The booms at Samon Bridge gate are broken. All our booms have reached a point where it is no longer economical to try and repair them. The Booms will have to be replaced in the new year.
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12. Substitute Directors	No Volunteers, No one opposed to the directors staying directors.
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13. How to join	Please refer to page 38 & 39 or you can visit the website for more information.
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15. Conclusion	<ul style="list-style-type: none"> - New Service provider appointed - Ditaba - Monthly Fees will be increased with 13.4% to R775 pm - Directors team ... Directors stays directors for 2023 <p>Marcus Norden mentioned, That the Garsfontein Sector 1 meetings are being held at the church's chapel. He also stated that the school and Church will back Brunaly with the security provider and go along. He gave an important note, Crime prevention and being proactive about crime is 10 times more important than anything like armed response, you don't want a shootout in your back-yard, you want to catch the guy before or when he comes into the neighborhood, and in his opinion technology is the only real solution to crime and the way forward.</p> <p>The more people that are participating, the bigger the network, the better the crime prevention becomes. The community's involvement in participation is of absolute importance</p> <p>Marcus mentioned that various new residents have told him that they moved to</p>
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our neighborhood because of how low our crime statistics are that we have for years now.

Marcus Thanked Kobus & Celeste for their contribution, time, loving and caring hearts that they have for the community.

Kobus Thanked Mar-Louise for her efforts and works.

16. Thank you

Meeting adjourned

16.Dankie / Thank you

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Dankie vir u deelname & teenwoordigheid

- ❖ Notules sal op die webwerf gepubliseer word



SLAAP MET EEN OOR OP EN EEN OOR AF...

Thank you for your participation & attendance

- ❖ Minutes will be published on the website



SLEEP WITH ONE EAR UP AND ONE EAR DOWN...